

# MATT McCOY

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## Professional Profile

Accomplished **Project Manager** with many years of vendor management experience, leading major projects and teams to success. Areas of expertise include Software/Hardware deployments, Software Development, Retail Support, Product Development, Logistics and Risk Management. Developed skills and strengths include:

Project Management  
Strategic Planning  
Communication Skills

Scope & Requirements Management  
Vendor Management  
New Product Implementations

Materials Procurement  
Capital Budget Management  
Team Building

## Work History

**AMC THEATRES** (Contractor through Velocity Staffing), Leawood, KS

**June 2019 – March 2020**

**Project Manager**, Theatre Systems (IT)

- Manage and coordinate the delivery of software requirements and installation of self-service kiosks.
- Responsible for decommissioning existing digital signage servers and converting entire circuit of AMC Theatres to new Cineplex platform. Managed \$23M budget in 2019.
- Manage remote resources and relationships by facilitating weekly meetings, reviewing project requirements, deadlines, weekly progress and deliverables to ensure projects are completed on time and within budget.
- Experience with Agile methodologies; Kanban

**Project Manager**, Facilities Deployment

**May 2016 – June 2019**

- Managed the procurement and installation of digital signage, beverage systems, POS & network switches in theatre remodels and new builds. Managed \$2.3M budget in 2018.
- Managed/coordinated the build out of new bars in selected theaters. 16 new bars in 2017-18; \$1.6M budget
- Acted as liaison between key AMC stakeholders, partners, vendors and theater associates to overcome obstacles and resolve issues in the best interest of AMC
- Converted over 150 Carmike theatres to new beverage systems. Managed \$25M budget in 2016-17
- Provided weekly updates to all stakeholders, including up to date tracking for all projects, budget reporting, issue resolution and forecasted completion dates
- Requested vendor project proposals, review for approval and create PO's for invoicing.
- Proficient in Microsoft Office Suite (Excel, Word, Power Point, Outlook, SharePoint & Project)

**SPRINT**, Overland Park, KS

**August 1999 – February 2016**

**Project Manager II**, Retail Operations/Visual Merchandising, 2013 – February 2016

- Coordinated the sourcing, procurement and installation of Sprint retail store fixtures, displays and electronic security for new store construction and remodels. Managed multi-store deployments (2,300 stores)
- Facilitated weekly meetings with vendors, contractors and Sprint cross-functional teams, reviewing project requirements, deadlines, weekly progress and deliverables to ensure projects were completed on time and within budget
- Acted as a liaison between Sprint store management, vendors and contractors to ensure that projects are completed on time and within budget
- Built and fostered key relationships with device OEM's (Samsung, LG, HTC & Motorola) to secure funding for fixtures, electronic security and acrylic displays. This resulted in a cost savings of \$3.5M during 2014
- Ensured that all project components were accurately ordered, invoiced and payments issued on time. Managed annual budget of \$15M
- Conducted quarterly retail store visits to inspect, coach and train staff on merchandising. Focused on corporate policies and procedures, compliance and accountability
- Received the 2015 Retail Excellence Award for generating \$10.3M in fixture and electronic security savings over a two-year period

**Project/Program Manager II, Product Development/Customer Equipment, 2006 – 2013**

- Managed reverse auction process for device/vendor selection. Identified vendor with highest quality device at lowest cost and made appropriate recommendations to management.
- Created process to identify excess/shortage of inventory for upcoming end of life devices and facilitated bi-weekly meeting with Pricing, Finance and Inventory teams to identify any potential inventory issues and take the appropriate actions.
- Evaluated sales and inventory levels and recommended promotions or price changes to drive inventory to optimal levels.
- Coordinated quarterly clearance program with web, telesales and retail stores to move remaining excess inventory. Identified obsolete inventory and sold remaining quantities to wholesale vendors.
- Managed the complete device portfolio lifecycle from launch to end of life, and communicated weekly updates to key stakeholders in Pricing, Finance and Inventory.
- Participated in internal beta trials of new devices and provided technical feedback to product team regarding functionality and design.

**Project Manager I, Reverse Logistics/Service & Repair, 2005 - 2006**

- Managed the device refurbishment process with handset and transportation vendors to support the device exchange/upgrade program. (vendors included Samsung, Sanyo, Selectron and UPS)
- Oversaw the procurement of component parts to meet the market demand. Negotiated the best possible part prices and quantities.
- Maintained optimal refurbishment inventory levels by evaluating and adjusting weekly production to prevent excess and aging inventory.
- Performed analysis and reporting of key performance metrics, cost reduction and quality improvement initiatives to measure progress.
- Interacted daily with handset vendors, 3<sup>rd</sup> party repair providers and UPS warehouse operations to identify issues and drive corrective actions.
- Moderated weekly vendor calls to document progress of action items, deadlines and key metrics such as refurbishment turn-around time less than five days.

**Business Analyst I, Treasury/Risk Management, 1999 - 2005**

- Administered Sprint automobile, general liability and property claims under a large deductible insurance program with deductibles ranging from \$1M to \$10M.
- Identified contractual obligations of Sprint and other parties by interpreting leases, manufacturer contracts and master construction agreements.
- Managed third party administrator (Gallagher Bassett Services) to assure proper handling of all casualty claims. Coordinated fraud investigations/surveillance to minimize exposures and mitigate damages.
- Conducted data analysis for Treasury's use in determining resources necessary to fund existing and future claims under a large deductible insurance program.
- Participated in yearly budget process, providing forecasts of insurance costs and claim losses for all Sprint divisions across the country.
- Oversaw development and implementation of in-house computerized claims management system that improved claims handling and reporting.
- Coordinated and monitored claims litigation nationwide to attain best outcome, while keeping legal expenses in line. Attended mediations, arbitrations and trials on behalf of Sprint.
- Designed and prepared claim reports for Director of Safety to assist in the development of incident rates by division, in order to establish benchmarks for improvement.
- Participated as a team member of the Sprint Disaster Recovery Group to mitigate service interruption after the 9/11/01 attacks at the World Trade Center in New York.

**EDUCATION**

**KANSAS STATE UNIVERSITY, Manhattan, KS,**  
B.S., Business Administration/Marketing