

Amanda Middaugh

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Experienced, highly organized, collaborative special events and projects manager with a proven track record of success producing memorable and meaningful events for the nonprofit community.

Skills & Expertise

- Event Management
- Nonprofits
- Time Management
- Project Management
- Community Engagement
- CRM Software

Professional Experience

KANSAS CITY REPERTORY THEATRE | September 2011-present

Manager of Corporate and Special Events Fundraising | January 2017-present

- Oversee event fundraising, logistics, staffing, budgeting, vendors, and volunteer leadership for KCRep's annual Gala - one of Kansas City's top grossing charitable event fundraisers
- Secure new and renewing corporate sponsors
- Manage stewardship and benefit fulfillment for major corporate donors

Special Events and Campaign Coordinator | July 2013-January 2017

- Lead special events coordination, including: fundraising, budget management, and logistics for all Development cultivation and stewardship events
- Campaign coordination for Spencer Theatre 50th Anniversary capital campaign
- Maintain accurate tracking of campaign solicitation, cultivation, and stewardship
- Calendar management and logistics for donor calls and meetings with UMKC

Assistant to the Managing Director | September 2011-July 2013

- Board of Directors communications; meeting scheduling, preparation and support
- Writing fundraising proposals and event ticket sales copy
- Providing planning and logistical support for events

ROCKHILL PET CLINIC | February 2006-June 2011

Director of Clinic Development

- Developed a strong, positive, and efficient clinic atmosphere.
- Handled all doctor licensure, business registrations, and building maintenance
- Responsible for interviewing, hiring, and training of clinic team members
- Designed and implemented marketing initiatives and community events

Community Involvement

Southtown Council Board Member | 2009-2014

American Association of University Women | 2009-2011

Education & Professional Development

Centurions Leadership Program | Greater Kansas City Chamber of Commerce | 2016-2018

MARC Community Leadership Program | 2009-2011

Bachelor of Arts, Art History & Fine Arts | Drury University | Springfield, MO

Awards & Honors

Centurion of the Year | June 2018