

# DANIEL A. DINGLEY

## RESUME OBJECTIVE

Inventory and Logistics Supervisor with 6+ years of experience in leadership roles, success as an effective people manager of lean teams, and an excellent communicator. Possesses a B.A. in Business Administration with a focus on organizational management. Seeking a new challenge in which to deploy skills in identifying and executing against process improvements, building a strategic direction and realizing through tactical decision-making.

## EXPERIENCE


### SUPERVISOR – INVENTORY AND LOGISTICS


*SpaceX, Hawthorne, CA / August 2015 - Present*

~30,000 sku's	\$10M+ Inventory Valuation	95% Count Accuracy
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- Established key performance indicators. Created policies and procedures that ensure inventory availability, accuracy as well as expeditious delivery to work centers.
- Integrated: raw material, commercial off the shelf, and finished parts, as planning warehouse inventory into the Tooling fabrication operation. Led physical transformation project design, build out and sustained growth.
- Incorporated SpaceX Asset Maintenance critical spare parts warehousing into Tooling fabrication *without* additional headcount. Generated customer specific processes around receiving inspection, inventory and shipping. Developed rapport with finance, supply chain, asset engineers, and maintenance technicians and associated management.
- Led cross functional inventory initiatives in: R&D Machine Shop, Calibrated Tools, Tool Crib, Flammables & Corrosives
- Responsible for Annual Operating Plan continuously driving business improvements.
- Trains shop floor personnel on new processes, creates training presentations and communication protocols.
- Define skills matrix and job grading. Assess employee skillsets, set cross training and development goals.
- Led improvements in personal protective equipment policy. Set standards on safety shoes, ear and eye protection, forklift/pedestrian paths. Oversees forklift fleet. Health, safety and damage concerns recorded and reviewed daily with leadership and frontline.
- Applies Lean principles to work flows in all areas. Uses tools such as 5S, visual factory, error proofing, process mapping and optimization.
- Ensures International Traffic in Arms Regulations (ITAR) compliance as well as labor regulations. Approves payroll timesheets, administers employee disciplinary actions.
- Liaisons with external customers in Engineering, Manufacturing Planning, and Asset Maintenance. Ensures team is servicing customers based on established requirements.
- Sources suppliers for operational needs, authorizes bids for maintenance and facility works. Approves purchase orders and invoices for material and services related to operating expenses and capital expenditures.

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## EDUCATION

### Business Administration Bachelors

University of LaVerne  
May 2009

### Effective Manager for Organizations

SpaceX University  
2015

### Lean Manufacturing & Six Sigma Boot Camp

SpaceX University  
2016

## SKILLS

Problem Solving  
Adaptability  
Leadership  
Strong Work Ethic  
Time Management  
Critical Thinking  
Collaboration  
Handling Pressure

## AWARDS

### 'Kick-Ass' Award

Significant Organizational  
Impact

### Spot Award

Twice awarded -  
Driving Departmental  
Process Improvements

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## SUPERVISOR - SHIPPING

*3PL for New Balance Athletic Shoes, CA / February 2012 – August 2015*


- Supervised up to 31 employees including administrative coordinators, skilled and casual labor associates in the operation of a shipping department responsible for domestic and international shipments of over one million units monthly.
- Directly interfaced on a daily basis with Sales and Account Services personnel to guide warehouse production priorities and increase one-time shipments.
- Assessed individual performance to determine training and developmental needs.
- Studied and improved procedures to enhance departmental and warehouse efficiencies. Including:
  - Developing training aids for multiple departments, creating AS/400 and Excel macros to automate tedious tasks and identify problem orders, revised warehouse re-pick process.
  - Assigned daily schedule and tasks to coordinators, material handlers and warehouse personnel.
- Inspected and oversaw loading and routing procedure to guarantee accuracy, completeness and overall condition of shipments per customers' requirements.
- Presided over chargeback reduction initiative and focused on precise implementation. The following calendar year a 48% decline in charge backs to the DC for Q1-Q3 2013 was realized.
- Maintained departmental records: Attendances, performance, equipment, lift truck certifications, etc. Also responsible for budgeting of labor hours.
- Implemented safety and good housekeeping practices to ensure proper use of personal protective equipment and a safe workplace.
- Applied company policies and procedures, resolved errors and complaints, maintained harmony and resolved grievances.


## Manager – Service Writing and Towing

*Glendora Import Specialists, CA / June 2003 – February 2012*

- Directly managed ten employees. Delegated projects, scheduled labor, analytical problem solving, supervisory duties, assure quality repairs.
- Facilitated an increase in average monthly sales volume from automotive repair by 35%.
- Reduced need for parts inventory 30% by intensifying supplier relations and reducing lead-time.
- Initiated customer loyalty program increasing return visits for service and repairs. Instituted online marketing program to increase sales during seasonal declines.
- Streamlined and maintained an inventory of fast moving parts and accessories.
- Responsible for daily business operations, including accounting, payroll, wholesale accounts, petty cash account, other fiscal responsibilities and customer service.

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## ADDITIONAL SKILLS

### Computer Proficiencies

Warpdrive:

ERP

MRP

Warehouse Management

Atlassian suite:

JIRA

Confluence

Manhattan Warehouse

Management on IBM AS/400

Microsoft Office Suite

### Equipment Skills

Powered Industrial Truck:

High Capacity 25-40K

General counterbalance

Stand up counterbalance

Electric reach truck

Ride on electric pallet truck

Bridge Crane:

Low bay

Rigging and Sling Inspection